

## Friday Harbor Port District

Port Commission Meeting  
San Juan Island Yacht Club  
Friday January 9<sup>th</sup> at 10:00 AM  
Regular Meeting Agenda

*Members of the public unable to attend the meeting may email comments for presentation to the Commission during the public comment period. Please email [toddn@portfh.org](mailto:toddn@portfh.org) with the subject line "Public Comment". Comments must be received 24 hours prior to the meeting.*

**Join via Zoom:** <https://zoom.us/j/3796847063?pwd=d3NoTW05aXNqaWUzL1g0UVhsN1RoQT09>  
Meeting ID: 379 684 7063 - Password: 7063

**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

**Consent Agenda:**

- A. Approval of Payroll and Vouchers
- B. Approval of Minutes: December 12, 2025, Meeting & December 26, 2025, Meeting

**Action Items:**

- A. Confirm Commission Officer Positions
- B. Approve Employee Handbook Addendum – PTO Gifting Policy
- C. Andrew Fleming – Salty Paddle Site Plat Alteration
- D. Assignment of Lease and Consent to Assignment – Grand Aero LLC to Skytrails Condominium Association
- E. Second Amendment of Skytrails Lease to Amend Legal Description
- F. Resolution 26-001 – Request to expand the Friday Harbor Urban Growth Area

**Discussion Items:**

- A. Eelgrass Mural (Alchemy Art & Friends of the San Juan)
- B. Joint Meeting with Town Council – preferred timing
- C. Annual Newsletter Timing
- D. Marina Rules and Regulations - Reservation Updates

**Staff Reports:** Jan Gresseth - Accounts Receivable Write-offs

**Executive Director Report:**

**Port Commissioner and Committee Reports:**

**New Business:** Commissioners may share information or introduce topics for discussion at future meetings.

**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

**Adjourn:**