

# Friday Harbor Port District

Port Commission Meeting

San Juan Island Yacht Club

Friday August 8<sup>th</sup> at 10:00 AM

Regular Meeting Minutes

**Commissioners Present:** Graham Black  
Barbara Marrett  
Richard Goodhart

**Port Staff Present:** Todd Nicholson, Executive Director  
Kyle Gropp, Deputy Director  
Phyllis Johnson, Port Auditor  
Mike Roling, IT Administrator

**Public Present:** Jill Belcovson, LWVSJ

**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

*None*

## **Consent Agenda:**

- A.** Approval of Payroll & Vouchers
- B.** Approval of Minutes: July 25, 2025, Meetings

*Commissioner Black moved to approve the entire consent agenda, Commissioner Marrett seconded. Approved unanimously.*

## **Discussion Items:**

- A.** Lions, Rotary, Soroptimist run 'Rock the Dock' type event in 2026

*Executive Director Nicholson reported that he has been approached by some community groups that would like to operate an event on the 4<sup>th</sup> of July filling the time between the Pigwar Picnic and the Fireworks. The commission and staff are open to letting the groups plan and run the events.*

- B.** Jackson Beach Driftwood Policy

*There have been events of people harvesting logs from Jackson Beach in a manner that is disruptive, damaging, or potentially dangerous. A draft Wood Collection policy to limit the use of power tools and equipment was presented. It also had provisions to help protect sensitive plant life.*

*Commissioner Black noted that there was a long history of people utilizing chainsaws without an issue, so he was ok with the continued use of them. It was noted that chainsaws are an additional fire risk and should still be banned during high-risk times. A*

*policy will be written to prohibit dragging logs, damaging the vegetation, and limit chainsaw use during burn bans. Use of mechanized equipment to move logs would require a permit.*

### **Executive Director Report:**

*Executive Director Nicholson reported that a couple of large projects are being worked on including the Port Electrification and Airport but there were no significant status changes to report on those.*

*He then expressed frustration with NOAA's mitigation requirements for replacing of CEF docks which is causing that project to be held up. The current regional NOAA office's definition of the baseline prevents normal maintenance without additional mitigation, making it unfeasible. Northwest Waterways Association and WPPA are working to get clarification from the federal level.*

*Port Auditor Johnson asked to schedule Executive Director Nicholson's review at the first meeting in September. The commissioners were all available so it will be added.*

### **Port Commissioner and Committee Reports:**

*Commissioner Black reported having a meeting with the Home Trust discussing sewer issues with potential development across from Shipyard Cove and Jensen's*

*Commissioner Marrett reported on a communications seminar put on by WPPA that she attended. One of the big takeaways was that most people don't know what Ports do. She feels that our newsletter has done a good job of letting people know what the Port of Friday Harbor is doing.*

*She asked how the search for a new employee in the accounting department was going. Port Auditor Johnson noted that we've received 2 applications and have just done another advertisement on the EDC Job board and Facebook.*

*Commissioner Marrett then asked how transient moorage was doing this summer. Executive Director Nicholson reported that while it was down some; there have been times when all transient moorage has been full. His guess would be down maybe 10-15% overall.*

*Commissioner Black mentioned he has been getting complaints about the tenants on Spring St, Davicito Towing and Amazon and was wondering that the status with them was.*

*Deputy Director Gropp reported that Davicito has until September 30<sup>th</sup> to vacate the Spring*

*Street lot. Space in H-Lot is being evaluated but may not be suitable without power and restroom facilities.*

*The intent is to move Amazon to a paved area in H-Lot but the timeline for that has not been established.*

*Commissioner Black said that he is hopeful that a spot for Davicito could be found. Commissioner Marrett and Goodhart were in agreement.*

*Commissioner Marrett asked if we could reach out to some of the tall ships and see if one of them would like to come for the 75<sup>th</sup> anniversary.*

**New Business:** Commissioners May Share Information or Introduce Topics for Discussion at a Future Meeting.

*Barbara Marrett would like to do a report on the WPPA Commissioners Seminar.*

**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

*None*

**Executive Session pursuant to RCW 42.30.110 § 1(b):**

*“To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price”*

Expected Duration: 30 minutes

*The commission entered into executive session at 11:25.*

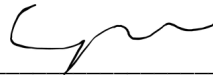
**Extend Executive Session:** *After 30 minutes Commissioner Goodhart extended the executive session for an additional 15 minutes.*

**Close Executive Session:** *Commissioner Goodhart close the executive at 12:10pm, no action was taken.*

**Adjourn:** 12:10pm.



Barbara Marrett, Commissioner



Graham Black, Commissioner



Rich Goodhart, Commissioner