P.O. Box 889, Friday Harbor, WA 98250 * 360-378-2688 * bids@portfh.org*
http://www.portfridayharbor.org

Port of Friday Harbor Contractor Roster Application

Name of Business:		
Mailing Address:		
Contact Name:		
City:	State:	Zip code:
Telephone #:	Cell #:	Email Address:

Services Provided:

☐ Architecture	☐ Concrete Work	☐ Construction	☐ Cleaning
☐ Electrical	☐ Engineering See Page 2	☐ Excavation	☐ HVAC
☐ Pile Driving	☐ Plumbing	☐ Roofing	☐ Surveying
☐ Other			

Business Information:			
Entity Type:			
◯ Corporation	◯ Sole Proprietorship	◯ Partnership	◯ LLC
UBI Number:			
Federal Tax ID:			
Employment Security #:			
Labor & Industries #:			
Contractor's License:			
Professional Licenses:			
Years in Business:		Number of Employees:	
☐ Women and minority owned as defined by RCW 39.19.030(7)b			
☐ Veteran owned as defined by RCW 43.60A.010			
☐ Small Business as defined by RCW 39.04.010			

Engineering Specializations: (Check all that apply)

☐ Construction Administration	☐ Design – ITS	☐ Design – Mechanical
☐ Design – Electrical	☐ Environmental Engineering	☐ General Civil Engineering
☐ Geotechnical	☐ Illumination	☐ Pedestrian Facilities
☐ Pavement Design & Testing	☐ Retaining Walls	☐ Roundabouts
☐ Sewer Systems`	☐ Streets & Roads	☐ Storm Water Systems
☐ Structural Engineering	☐ Subsurface Utility Engineering	☐ Surveying & Mapping
☐ Testing & Inspection	☐ Traffic Signals	☐ Transportation Planning
☐ Water Systems	☐ Wastewater Treatment	☐ Other: _____

Does the company maintain insurance in the amounts specified below?

- Commercial General Bodily Injury and Property Damage Insurance of at least $1,000,000 per occurrence and $2,000,000 aggregate.
- Business Automobile liability of at least $1,000,000 per occurrence extending to any automobile.
- Profession Errors & Omission of at least $1,000,000 per occurrence & $1,000,000 in the annual aggregate.
- Ability to name the Port as Additional Insured without limitation on general liability policy.

If no, describe differences:_____

Has the company been in bankruptcy, reorganization or receivership in the last 5 years?
Has the company been disqualified by any public agency from public contracts?
Is there any potential Conflict of Interest? _____ If yes, attach a sheet to explain.

Requirements:

- Copy of Commercial General Liability Insurance
- Copy of Bond
- Copy of Errors & Omissions Insurance (when applicable)
- Cannot be Debarred from Working on Public Works Projects
- Pay Prevailing Wages (when applicable)
- L&I Contractor Training (unless exempt: Must provide documentation of being in business for at least three years AND participated in at least three prevailing wage public works projects)
- **For Profession Services (Architecture, Engineering, Surveying) Statement of Qualifications; it is recommended that an updated SOQ be submitted annually.**
- Contractors desiring to be placed on the Port roster must indicate whether they meeting the definition of women and minority-owned business as described in RCW 39.19.030(7)(b), veteran-owned business as defined in RCW 43.60A.010, or small business as defined in RCW 39.04.010 and must keep current records of any applicable matters on file with the appropriate agency as a condition of being placed on the roster and awarded a contract.
- Agrees to receive notifications and other communications via email