

Friday Harbor Port District

Port Commission Meeting Minutes

San Juan Island Yacht Club

Friday January 12, 2024, at 10:00 am

Members of the public unable to attend the meeting may email comments for presentation to the Commission during the public comment period. Please email to ToddN@PortFH.org with the subject line "Public Comment". Comments must be received 24 hours prior to the meeting.

Commissioners Present: Graham Black
Rich Goodhart
Barbara Marrett

Port Staff Present: Todd Nicholson, Executive Director
Tami Hayes, Harbormaster
Amanda O'Brien, Executive Assistant / AP
Mike Roling, IT System Administrator

Public Present: Brian Goodremont – Citizen

1. Executive Session pursuant to RCW 42.30.110 § 1(i):

Commissioner Marrett began the Executive Session at 9:45 AM

"To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

Expected Duration: 15 Minutes

2. Close Executive Session and resume Special Port Commission Meeting

Commissioner Marrett closed the Executive Session at 9:59 AM, no decisions were made. The regular Meeting immediately continued.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting. **None.**

Consent Agenda:

- A. Approval of Payroll and Vouchers 04386-04429 for \$413,381.05
- B. Approval of December 27, 2023 Meeting Minutes

Commissioner Black made a motion to approve all items in the Consent Agenda. Commissioner Goodhart seconded the motion. All in favor, all items in Consent Agenda approved unanimously.

Action Items:

A. Barbara Marrett Certification

Commissioner Black made a motion to approve the Certification for Commissioner Marrett. Commissioner Goodhart seconded the motion. All in favor, the motion was approved unanimously.

B. Confirm Commission Officer Positions

The Commissioners agreed that Commissioner Goodhart would take on the President seat, Commissioner Black would become the Vice President and Commissioner Marrett would become the Secretary.

Commissioner Black made a motion to approve the Commission Officer Positions. Commissioner Marrett seconded the motion. All in favor, the motion was approved unanimously.

C. Approve Resolution 24-001 – Updated Bylaws

Executive Director Nicholson gave the Commission an update on the changes made to the Bylaws.

Commissioner Black made a motion to approve the Resolution 24-001 with edits. Commissioner Goodhart seconded the motion. All in favor, the motion was approved with edits unanimously.

D. 2023 Year-end Accounts Receivable Write-offs

Harbormaster Hayes detailed the 2023 write-offs to the Commission.

Commissioner Marrett made a motion approving the 2023 Year-end Accounts Receivables Write-offs. Commissioner Black seconded the motion. All commissioners in favor, the motion was approved unanimously.

Discussion Items:

A. Veregy Energy Efficiency Report

Precision Approach Engineering (P.A.E.) & Veregy Group detailed to the commission their findings and recommendations for lowering the Port's Carbon Footprint at Friday Harbor

Airport referencing the Energy Efficiency Report they recently conducted.

B. Netshed Sailing Foundation Resolution/Lease

The Commission agreed to circle back on this topic at a future date.

Staff Reports:

Harbormaster, Tami Hayes

Harbormaster Hayes explained the 2023 Marina Activity Report and major events for the 2023 year to the Commission as well as her goals for 2024.

Port Commissioner and Committee Reports:

New Business: Commissioners May Share Information or Introduce Topics for Discussion at a Future Meeting. **None.**

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Citizen Brian Goodremont who owns local business *San Juan Safari's*, wanted the Commission to know that he sees a direct correlation between tourists and the numbers of passengers for the 2023.

Adjourn: 12:03 PM



Graham Black, Commissioner



Barbara Marrett, Commissioner



Rich Goodhart, Commissioner