

## Friday Harbor Port District

Port Commission Meeting Minutes

San Juan Island Yacht Club

Friday January 26, at 10:00 AM

*Members of the public unable to attend the meeting may email comments for presentation to the Commission during the public comment period. Please email to [ToddN@PortFH.org](mailto:ToddN@PortFH.org) with the subject line "Public Comment". Comments must be received 24 hours prior to the meeting.*

**Commissioners Present:** Rich Goodhart  
Graham Black  
Barbara Marrett

**Port Staff Present:** Todd Nicholson, Executive Director  
Phyllis Johnson, Auditor  
Tami Hayes, Harbormaster  
Amanda O'Brien, Executive Assistant  
Mike Roling, IT System Administrator  
Adam Bohn, Capital Projects Supervisor  
Erik Edshammar, Maintenance Supervisor

**Public Present:** Chip Kochel, Customer  
Jayson Schmidt, SJI Builders  
Katie Schmidt, Windermere  
Tyrone Wilkinson, SJI Builders  
S Griffith, SJI Builders  
Freddie Lane, Gathering of Eagles 2024  
Stephanie Buffum, Gathering of Eagles 2024

**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

*None*

**Consent Agenda:**

- A. Approval of Payroll and Vouchers
- B. Approve January 12, 2024, Meeting Minutes

*Commissioner Black moved to approve the consent agenda; Commissioner Marrett seconded. Approved unanimously with correction of special meeting to regular meeting.*

**Action Items:**

- A. Bylaws

*Commissioner Marrett moved to approve the Bylaws; Commissioner Black seconded the motion. Bylaws were approved unanimously with an addition of "annual or biannual" to the officer position selection.*

**Discussion Items:**

**A. Stephanie Buffum RE: Gathering of Eagles**

*Stephanie Buffum thanked the commission and staff for their support for the Gathering of Eagles Inter-Tribal Canoe Journey. She introduced Freddie Lane who talked about the upcoming canoe journey. The event this year is May 19<sup>th</sup> through 25<sup>th</sup>. The Gathering will be at Jackson Beach on the 20<sup>th</sup> and 21<sup>st</sup>. Last year's event was a great success and they are hoping to continue to grow the event this year.*

**B. Airport Land Lease Concept Proposals**

*Jayson Schmidt presented an update on his existing lease on Weber Way and presented his proposal for a Flex Space Building on Weber Way. – Commissioner Marrett moved to approve this proposal as given. Commissioner Black seconded the motion. Approved unanimously.*

*Andrew Flemming presented his proposal for a parking area on Weber Way adjacent to Saltwater Farm's currently leased area. – Commissioner Marrett motioned to approve a 3-year then year to year lease for the proposed parcel. Commissioner Black seconded the motion. Approved unanimously.*

*Executive Director presented a proposal for a lot on Spring Street on behalf of the San Juan Islands Food Hub and Orcas Co-op. The proposal is to build a distribution site and storage building on the lot behind the old Office Supply store. – Commissioner Black motioned to support this proposal and encouraged them to be bolder with their plan. Commissioner Marrett seconded. Approved unanimously.*

*Brian Goodremont presented his proposal for land on Weber Way. The proposal is for a building for operations, storage, parking areas, and employee housing. – Commissioner Black moved to approve the proposal as presented with employee housing. There was no second. Commissioner Black moved to table the proposal for 1 month to allow commissioners to research the housing component. Commissioner Marrett seconded the motion. Approved unanimously – this proposal will be brought back in a future meeting.*

*The approved concept proposals will now proceed to the full application stage of the lease policy for additional Commission review.*

**Staff Reports:**

- Introduce Adam Bohn as the new Capital Projects Supervisor

*Executive Director Todd Nicholson introduced Adam Bohn as the new Capital Projects Supervisor.*

- Erik Edshammar – Maintenance report

*Erik gave a report from the maintenance department detailing work on the main*

walkway, the aquarium rebuild, w-dock finger replacement, and work to add floatation to areas that need it. Upcoming work includes adding a toilet stall to each of the waterside showers and improvements to the Jensen Boatyard restrooms.

- Staff Reports

Port Auditor, Phyllis Johnson, shared that this month so far over \$300,000 of grant money has been brought in.

Harbormaster, Tami Hayes, added that the Port has also been awarded \$129,000 to install EV chargers.

Todd reported that \$220,000 annually goes towards capital projects staff labor. This money helps the Port accomplish much more than would be possible otherwise and keeps good jobs on the island.

**Port Commissioner and Committee Reports:**

Commissioner Goodhart's annual meeting report will be deferred to a future meeting. Commissioner Marrett gave a brief report from the County's Climate and Sustainability meeting.

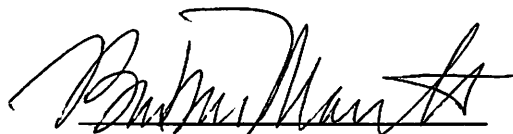
**Citizen comments/requests:** Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

None

**Adjourn: 12:18**



Graham Black, Commissioner



Barbara Marrett, Commissioner



Rich Goodhart, Commissioner