# Friday Harbor Port District

Port Commission Meeting Minutes
San Juan Island Yacht Club
Wednesday October 11, 2023, at 12:00 pm

*Members of the public unable to attend the meeting may email comments for presentation to the Commission during the public comment period. Please email to ToddN@PortFH.org with the subject line "Public Comment". Comments must be received 24 hours prior to the meeting.*

**Commissioners Present:**     Graham Black (Via Zoom)
                               Barbara Marrett

**Port Staff Present:**        Todd Nicholson, Executive Director
                               Phyllis Johnson, Port Auditor
                               Tami Hayes, Harbormaster
                               Mike Roling, IT System Administrator

**Public Present:**            Jill Belcovson, LWVSJ
                               Rich Goodhart, Citizen

**Citizen comments /requests**: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

**A.** 2024 Fireworks Budget Request

Becky Day with Friday Harbor Chamber of Commerce shared with the Commission the local sponsors for the annual Firework show. She noted that this year was the first year that she did not have to request additional funds due to avid fundraising and the Port's donation. The Chamber of Commerce is requesting a contribution from the Port of $5,000 for the 2024 Firework show.

The Commission was supportive and will consider this when putting together the 2024 Budget.

**Consent Agenda:**
Approval of Minutes: September 13, 2023, Meeting Minutes

Commissioner Black made a motion to approve the September 13, 2023, Meeting Minutes. Commissioner Marrett seconded, all in favor, meeting minutes approved unanimously.

Approval of Minutes: September 27, 2023, Meeting Minutes

Commissioner Marrett requested edits. September 27, 2023, Meeting Minutes will be

updated and re-submitted for review at the next meeting.

Approval of Vouchers: Payroll and Vouchers 04156-04201 for $429,947.38

> Commissioner Black made a motion to approve the payroll and vouchers. Commissioner Marrett seconded, all in favor, all items approved unanimously.

**Discussion Items:**
A. Passenger Landing Fees vs AIP/PFC for Seaplanes

> The Executive Director discussed with the Commission the possibility of implementing passenger fees for Seaplanes in the Marina. As it stands now, although Cruise Lines and Whale watching boats are charged passenger fees, Seaplanes are not. Revenue from passenger fees would help to cover capital investments.

B. Destination Management Plan Comments

> The Executive Director and Commissioners discussed their views and opinions on the Destination Management Plan and came to the agreement that the Port is supportive of efforts to disperse the volume of visitors and promoting the shoulder season in order to alleviate pressure of Peak season travel. The Port also supports expansions of mooring buoys and hiking and biking trails to the extent that local government entities can afford. The Port is not supportive of any version of fees for bikes, cars, and boats to visit the area and feels as though capacity research would be a valuable planning tool.

C. Eric Ffitch, WPPA, Visit on October 19that 3:00 PM

> Commissioner Marrett stated she would be in attendance. Commissioner Black agreed to attend via Zoom.

D. Interest is the Annual WPPA Conference, Dec 5 in Vancouver

> Commissioner Marrett will attend the annual WPPA conference along with the future elected commissioner.

**Staff Reports:**
*Executive Director, Todd Nicholson*

Executive Director Nicholson notified the commissioners that the Port is receiving bids for upcoming projects, and will have all final bids in by October 19th, 2023 at 3:00 PM.
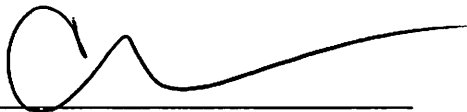
**Port Commissioner and Committee Reports:**

Commissioner Marrett shared information she learned regarding the Greenhouse Gas Study.

**New Business:** Commissioners May Share Information or Introduce Topics for Discussion at a Future Meeting. **None.**

**Citizen comments/requests**: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting. **None.**

**Adjourn:** 1:36 PM


_____
Graham Black, Commissioner

_____
Barbara Marrett, Commissioner

_____
Steven Carleton, Commissioner