

Friday Harbor Port District

Port Commission Meeting Minutes

Port Conference Room

Wednesday February 22, 2023 at 10:00 am

With Covid-19 restrictions lifted, the public is now able to attend the meeting in person. You may also dial into the meeting via Zoom. Please note that if you are attending via Zoom, it will be in listen only mode, and comments will not be able to be made. Comments can be e-mailed to the Port to be addressed to the commission during the public comment section.

Commissioners Present: Barbara Marrett
Graham Black

Port Staff Present: Todd Nicolson, Executive Director
Mike Roling, IT System Administrator

Public Present: Austin Reece, Fly Guys Construction

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Austin Reece with Fly Guys Construction addressed the Commission that he didn't understand the process regarding his previous proposal on Argyle and Mullis. He didn't realize that the issue was about whether that site would be up for lease. He is still very interested in developing on that parcel.

Discussion Items:

A. Available Parcels for July Proposals

The Commission discussed the availability of the parcel for upcoming July proposals. Majority decided that the following parcels will be available for proposals:

- Weber Way Parcel North of the College
- Argyle and Mullis
- Nine Acres, Southerly Most Parcel Along Cattle Point

The Commission as a whole, will vote on the availability of the following parcels at the afternoon meeting:

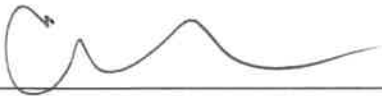
- Spring Street Parcel Near the Entrance of the Airport
- Six Acres North of Store More Storage
- Two and Half Acres South of the College

B. Tour Waterside Showers Refresh

The Executive Director lead the Commission on a tour of the waterside showers to see the progress on the refresh that's been done by the Maintenance Department. The Commission shared that they look great and are much brighter. Staff will continue working on the refresh.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting. **None**

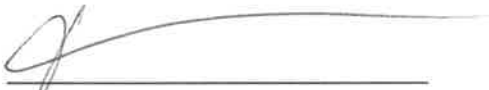
Adjourn: 10:59



Graham, Black, Commissioner



Barbara Marrett, Commissioner



Victoria Compton, Commissioner

Friday Harbor Port District

Port Commission Meeting Minutes

Port Conference Room

Wednesday February 22, 2023 at 12:00 pm

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Commissioners Present: Barbara Marrett
Graham Black
Victoria Compton

Port Staff Present: Todd Nicolson, Executive Director
Phyllis Johnson, Auditor
Tami Hayes, Harbormaster
Amber Garcia, Executive Assistant
Mike Roling, IT System Administrator

Public Present: Lynne Barnes, Tenant Erin Graham, A1 Marina
Jill Belcovson, LWVSJ Jay Hurlburt, Citizen
Don Eaton, Tenant Jim Slocomb, Tenant
Shyrl Eaton, Tenant

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting. **None**

Consent Agenda:

- A. Approval of Minutes: February 08, 2023 Meeting Minutes
- B. Approval of Vouchers: Payroll and Vouchers #03490-03520 for \$144,572.68

Commissioner Compton moved to approve all items in the Consent Agenda, Commissioner Black seconded, all in favor, all items approved unanimously.

Action Items:

- A. Approve Golden Era Aviation Hangar Lease

Commissioner Compton moved to approve the Golden Era Aviation Lease, Commissioner Black seconded, all in favor, approved unanimously.

- B. Contract 23-002 Wilson Electric and Plumbing: Approve Executive Director's signature on contract for electric installation of the new Port hangar in the amount of \$57,697.05.

Commissioner Black moved to approve the Executive Director's signature on Contract 23-002 for Wilson Electric and Plumbing in the amount of \$57,697.05 Commissioner Compton seconded, all in favor, approved unanimously.

- C. Contract 20-002 Task Order # 6 Peter Leon Environmental: Approve Executive Director's signature to increase the contract amount by \$497,361 for a revised contract total of \$1,037,621.

Commissioner Compton moved to approve the Executive Director's signature to increase Contract 20-002 Task Order # 6 Peter Leon Environmental by \$497,361 for a revised contract total of \$1,037,621 Commissioner Black seconded, all in favor, approved unanimously.

- D. Town Poetry Garden Agreement

Commissioner Compton moved to approve the Town Poetry Garden Agreement, Commissioner Black seconded, all in favor, approved unanimously.

Discussion Items:

- A. Jensen and Shipyard Cove Marina Rules and Regulations and Liveboard Policy

The Harbormaster presented to the Commission with a draft version of the Jensen and Shipyard Cove Marina Rules and Regulations along with Liveboard Policy. The main changes to the Rules and Regulations are in the waitlist, moorage assignment, and sublet assignment section.

The Commission provided feedback on the draft documents, the Harbormaster will make the changes and edits and will bring these back to a future meeting for approval.

- A. Citizen Advisory Committee, Bylaws, Members, and Mission

The Commission all agreed that the committee should be diverse and have ten members. The Executive Director will work with Port Staff to get a widespread advertisement out to the community seeking individuals interested in membership on the Citizen Advisory Committee.

- B. Lummi Tribe Totem, Virtual Reality Venue, Larger Long-Term Projects

Since discussing the previously received letter from the Suquamish Tribe objecting to over water maintenance and additional infrastructure at other marinas, the Executive Director has been cultivating relationships with the local tribes.

The Executive Director met with the Lummi Tribe to see what the Port might be able to work out with them. All they want from the Port is a relationship and respect. They have the following requests:

- To put a sculpture on the Spring Street Landing Clock Dock Plaza. The sculpture would be a remarkable 24-foot-long carving of an orca whale to represent Tahlequah, the orca that carried its dead calf for several days.
- Have an interactive virtual reality experience in the room adjacent to the aquarium.

Commissioner Black and Commissioner Compton are in favor of the Lummi Tribe's requests and look forward to hearing more soon. They think that this is a really good way to build a relationship with them.

Commissioner Marrett would like to have a more extensive public process potentially involving the Town Art Commission. She also has been working with the Town Art Commission on placement of a Native Welcome Pole and one of the places they have been identified is the corner of the Spring Street Landing Clock Dock Plaza.

C. Long Term Waterside Shower and Portable Restroom Plan

The Executive Director shared that his recommendation is to get what money he can from the grant to finish up the shower refresh project that Port Staff has been doing and table the larger construction project.

He also asked the Commission if they would like to replace the portable restrooms or have them removed once their lifespan has run out. The Commission agreed that they would like to have the portable restrooms removed when the time comes.

Staff Reports:

Harbormaster, Tami Hayes- Marina Report and Dinghy Dock Comment

The Harbormaster gave a Marina Report to the Commission which included these highlights:

- 207 Reservations were Taken in the First 14 Days of Booking in 2023
- Port Billed 356 Customers for 2023 Waitlist
- Since 2020, 13 Vessels have been Impounded
- 591 Landings at the Barge Landing in 2022
- There are no Public Facilities at the Southern Marinas. Laundry, Showers, and Parking are for Shipyard Cove and Jensen Marina Customers Only.

She also shared that as of right now, the Port is only going to do the Rock the Dock 4th of July event. She asked the Commission to think about who is our target audience for Port Events and what is the purpose of hosting events?

The Port Auditor brought forth that the Chamber of Commerce inquired on what the agreed-on amount of the 2023 Fireworks contribution was. The Commission briefly discussed it and they would like to make a one time contribution of \$5,000.

Executive Director, Todd Nicholson- He will give his report at a later date.

Additional Action Item:

A. Approve the Available Parcels for July Proposals

1. Spring Street Parcel Near the Entrance of the Airport

Commissioner Compton moved to not have the Spring Street Parcel Near the Entrance of the Airport be a part of the July Proposals, Commissioner Marrett seconded, Commissioner Black opposed. Approved with majority vote.

2. Six Acres North of Store More Storage

Commissioner Compton moved to not have the Six Acres North of Store More Storage parcel to be a part of the July Proposals until the Commission thinks more strategically, Commissioner Marrett seconded, Commissioner Black opposed. Approved with majority vote.

3. 2.5 Acres South of College

Commissioner Compton moved to not have the 2.5 Acres South of College parcel to be a part of the July Proposals until the Commission thinks more strategically, Commissioner Marrett seconded, Commissioner Black opposed. Approved with majority vote.

The parcels that will be available for July Proposals are:

- Three Acres, Weber Way Parcel North of the College
- Nine Acres, Southerly Most Parcel Along Cattle Point
- Argyle/Mullis Parcel

Port Commissioner and Committee Reports:

Commissioner Marrett shared about clean diesel proposal that was received. It is interesting, it's a direct petroleum diesel replacement fuel that very few pollutants. She forwarded information to Adam with IPS.

New Business: Commissioners May Share Information or Introduce Topics for Discussion at a Future Meeting. **None**

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Adjourn:


Graham, Black, Commissioner


Barbara Marrett, Commissioner


Victoria Compton, Commissioner