

Friday Harbor Port District

Port Commission Meeting Minutes

San Juan Island Yacht Club

Wednesday February 09, 2022 at 12:00 PM

With Covid-19 restrictions lifted, the public is now able to attend the meeting in person. You may also dial into the meeting via Zoom. Please note that if you are attending via Zoom, it will be in listen only mode, and comments will not be able to be made. Comments can be e-mailed to the Port to be addressed to the commission during the public comment section.

Commissioners Present: Graham Black
Victoria Compton
Barbara Marrett

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Auditor
Tami Hayes, Harbormaster
Amber Garcia, Executive Assistant
Mike Roling, IT System Administrator
Erik Edshammar, Maintenance Lead

Public Present: Eric Blankenburg, Jackson Beach Resident
Pat Bickford, Resident
Jim Terbusu, Marina Customer
Steve Ulvi, Transition SJI Waste Reduction Team
Victor Smith, Citizen

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Eric Blankenburg a Jackson Beach Resident inquired about kayak use at the beach. The Executive Director responded that he will be sharing information in the Staff Reports.

Steve Ulvi with Transition SJI Waste Reduction Team addressed the Commission, the group he works with is still interested in the possibility of using Port property for glass crushing and compost. He encourages the Port to use solar panels on buildings, energy conservation, recycling, and electrical electric vehicle fast chargers. The Commission responded that they will be discussing conservation as well as climate change in the strategic plan.

Maintenance Lead Report:

Erik Edshammar, Maintenance Lead gave an update on projects and repairs that are happening around the Port properties.

Discussion Items:

A. Executive Director participation on the IOSA Board.

The Executive Director currently serves as Treasurer of the IOSA board and is also the signer for the grants with the Port. The Port does not want the appearance of a conflict of interest and feels that the Executive Director should resign.

The Commission agrees to avoid any appearance of conflict of interest the Executive Director needs to resign from the IOSA Board.

B. Possible Port representative on the County Climate and Sustainability Advisory Committee.

Commissioner Marrett has volunteered to be the Port representative and serve on the County Climate and Sustainability Advisory Committee.

C. Consider the establishment and make up of a standing Citizen's Advisory Committee (CAC).

The Commission discussed the benefits and drawbacks of having a standing Citizen's Advisory Committee versus having a Citizen's Advisory Committee just for the Strategic Plan.

The Executive Director added, from a staff perspective it would be beneficial to have a Citizen's Advisory Committee for the Strategic Plan.

The Commission decided they will proceed and figure out what the main topics of the plan will be. Then they will have a public workshop together with as many people as possible and then at that point decide if they would like a CAC or if they're ready for a public hearing.

D. Port Strategic Plan commissioner workshop.

a. Meld commissioner versions into a consensus draft.

The Commission shared a quick summary of what each Commissioner would like to see in the Strategic Plan.

b. Determine future steps and schedule.

The Commission will work individually on their version of Strategic Plan and bring them back for a Special Meeting, Thursday March 3, 2022 at 12:00 pm to be held at San Juan Island Yacht Club.

Action Items:

- A. Approve Resolution #22-001, amending the Port Clothing Policy #18-015.**

This resolution is to increase the annual budget for each Port employee.

The Commission approved Resolution #22-001 amending the Port Clothing Policy #18-015. Commissioner Compton moved to approve, Commissioner Black seconded, and approved unanimously with a 3-0 vote.

Regular Business:

- A. Approve Minutes from January 12, 2022 Commission Meeting.**

The Commission approved Minutes from January 12, 2022 Commission Meeting. Commissioner Compton moved to approve, Commissioner Black seconded, and approved unanimously with a 3-0 vote.

- B. Approve Minutes from January 26, 2022 Commission Meeting.**

The Commission approved Minutes from January 26, 2022 Commission Meeting. Commissioner Compton moved to approve, Commissioner Black seconded, and approved unanimously with a 3-0 vote.

- C. The Commission approved payroll and vouchers #02519-02547 for \$166,523.57**
Commissioner Compton moved to approve, Commissioner Black seconded, and approved unanimously with a 3-0 vote.

Staff Reports:

The Executive Director will be meeting with the Town Administrator and the County to discuss the Shipyard Cove barge landing. The objective of the meeting is to see what is possible in funding mechanisms and cooperation.

Port Commissioner and Committee Reports:

Commissioner Compton spoke with the Pilots Association, and they will not be able to host the Fly-In this year.

Commissioner Compton and the Executive Director met with Colin from Public Works, Council Member Minney, and Mike Thomas regarding the Jackson Beach Road. They don't believe there's currently a problem, but they're going to do a speed study. Once they've done the research, if there's still a problem, they recommended not putting in speed bumps because it will make drainage worse. The Executive Director suggested the

Port install road turtles or a rumble strip to help get the speeds down.

They also discussed the possibility of an interlocal agreement with the county to use the barge landing for commercial kayak activity. Commissioner Black suggests keeping the commercial kayak storage up against the bank and away from the water side to allow water and view access to everyone.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Citizen, Victor Smith asked that if a speed hump or speed reduction device is going to be installed and Jackson Beach to make sure it's not something that that a low riding car can get through.

Adjourn: 1:30 PM

Absent
Graham Black, Commissioner

Barbara Marrett
Barbara Marrett, Commissioner

Victoria Compton
Victoria Compton, Commissioner