

Friday Harbor Port District

Port Commission Meeting Minutes
Wednesday June 23, 2021 at 12 pm

The public is prohibited from attending in person due to COVID-19 restrictions but may dial into the meeting via the link listed below. Comments can be e-mailed to the Port or addressed to the commission during the public comment section.

Commissioners Present: Graham Black
Barbara Marrett
Greg Hertel

Port Staff Present: Todd Nicholson, Executive Director
Tami Hayes, Harbor Master
Amber Garcia, Executive Assistant

Public Present: Kathi Ciskowski
Victoria Compton

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Kathi Ciskowski, a resident of Orcas Island had concerns about the islands getting commercialized and wanted to know if there was a plan for the airport runway to be extended. Her concern regarding a possible runway extension is that it would change the airport and more commercial jets could come to the area. It could transform everything from being a somewhat remote, beautiful area into being wildly overpopulated with visitors.

Commissioner Black informed Kathi that the Port has no plans to extend the runway.

Commissioner Marrett suggested Kathi email the County Council about getting the Tourism Management Plan (RFP) sent out. It has been on the Country Council's radar for four years.

Discussion Items:

A. Schedule for Airport strategic planning retreat.

The Executive Director and Commissioners discussed schedules and set a date and time for the Airport Strategic Planning Retreat. It will be held Friday, July 16th from 9:00 AM – 12:00 PM, location to be determined.

The Executive Director requested that the Commission Meeting scheduled for Wednesday, July 14th be changed to a Bill Pay since the retreat is two days after. The Commission Agreed.

B. Schedule for commission review of full Schmidt site plan & utility backbone.

The Executive Director discussed that we've received a request from Lessee, Jayson Schmidt, inquiring if the Commission could review a full lease area site plan. The reason that the review is important is because it would change the nature of their utility backbone. Even though they have only been approved for the first four units, future phases could potentially change the size and equipment for the sewer lines, water meter size, and electrical supply. The Commission agreed that this could be further discussed at the Retreat on the 16th with an Action Item to follow on the July 28th meeting.

C. Return to in person Commissioner Meetings.

The Executive Director suggested that since San Juan County will have less Covid-19 protocols beginning June 27th, Commission Meetings should also go back to being in person beginning with the Retreat on July 16th.

The Commission agreed that beginning July 16th meetings will be in person. The Commission also chose to return to the 4:00-6:00 PM time slot for future Regular Commissioner Meetings.

Action Items:

A. Consider adjustment to the Use Clause for the Jolly Trolley Lease for Airport parcel F (North of old APS).

The Executive Director brought forth the Jolly Trolley Lease for review and modification. The two modifications would be:

First, Lessee is requesting that 2 employees (drivers) be allowed to be housed on the parcel for not more than 6 months per calendar year. Second, section 4.3.2.c was edited from date that the "premises is ready for occupancy" to "date of commencement."

The Executive Director discussed that Jolly Trolley would have to bring us a site plan to be approved which would include their office, parking, and housing.

Commissioner Hertel motioned to approve the two above modifications Jolly Trolley Lease, Commissioner Marrett seconded, and the motion passed unanimously.

Regular Business:

- A. The Commission approved Minutes from May 26, 2021 with a 3-0 vote.
- B. The Commission approved Minutes from June 9, 2021 with a 3-0 vote.
- C. The Commission approved payroll and vouchers #01906-01930 for \$82,866.35 with a 3-0 vote.

Staff Reports:

- A. The Executive Director presented Mid-year Financials which included Capital and Operating Budgets. He also gave an update on year-to-date Contracts.
- B. Harbormaster Hayes presented past and current numbers on the Permanent Moorage Waitlist as well as the number of Boat Nights.

Port Commissioner and Committee Reports:

Commissioner Marrett shared that the Pilot Honorary Ceremony over the past weekend was well attended and enjoyed by all those present to honor local pilot Richard Drury.

Commissioner Marrett had someone inquire about the Scheme of Harbor Improvements. The Executive Director informed the Commission that multiple master plans make up the overall "scheme of harbor improvements." He also added that those individual master plans can be found on our website.

The Executive Director announced that we will be working on a website revamp this fall/winter that will be more user friendly and attractive.

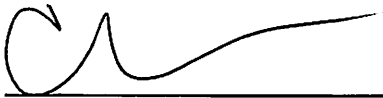
Commissioner Hertel recommended having a future discussion on expanding designated marina commercial areas and the associated policies, including the provisions for slip transferred tied to the commercial business. The commission was in consensus that this would be a good discussion to have.

Commissioner Marrett will be meeting with San Juan County employee, Colin regarding the speedbumps at Jackson's Beach.

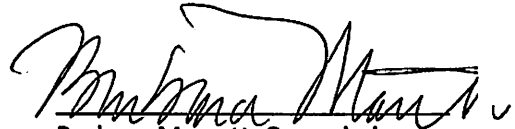
Commissioner Black spoke with Opalco about getting them on one of our future meeting agendas. They are very excited to discuss ways we can collaborate when it comes to solar power.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

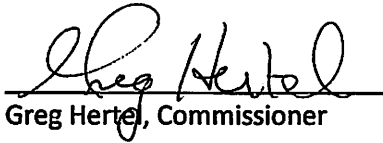
Adjourn: 1:07 PM



Graham, Black, Commissioner



Barbara Marrett, Commissioner



Greg Herte, Commissioner