

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting
Wednesday January 13, 2021 at 12pm
Meeting Minutes

The public was prohibited from attending in person due to COVID-19 restrictions but could dial into the meeting and are encouraged to send comments to the Commission.

Present on-line:

Graham Black, Commissioner
Barbara Marrett, Commissioner
Greg Hertel, Commissioner - absent
Todd Nicholson, Executive Director
Tami Hayes, Harbormaster
Phyllis Johnson, Auditor

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting. None

Discussion Items:

- A. The Commissioners discussed whether the Port of Friday Harbor should require and facilitates Covid-19 immunizations for staff. As a result of this discussion the Executive Director agreed to contact the Ports legal-council and obtain legal advice to determine if the Port should require Covid-19 immunization as a condition of employment.
- B. The Executive Director provided the Commission a visual overview of the Jensen's Marina Rebuild Plan. The Executive Director asked if covered moorage should be offered to current customers willing to pay the premium for new covered moorage or should the Port not construct covered moorage. The Commission believed that any new covered moorage construction if approved should meet certain standards that are determined by the Commission.

The Commission agreed that the Executive Director should start the design and permitting exercise which will reveal mitigation costs. The Commission could then decide whether the cost of constructing new covered storage was justified. The National Marine Fisheries (NMF) is currently establishing new rules that could dramatically affect the cost of construction due to related mitigation requirements. The Executive Director said that it would take some time to determine if mitigation fees would be a factor in determining if construction was feasible.

Action Items:

- A. The Commission reviewed and approved 3-0 the 2021 Calendar of Port Commission meetings and stated that adjustments in the calendar could be made periodically as the year moved forward.

- B. The Commission approved attending a joint meeting with the Town of Friday Harbor on Thursday Feb 4, 2021 at noon with a 3-0 vote. The Executive Director said that he would have agenda items for discussion at the next regular Commissioners meeting.
- C. The Commission reviewed and approved design changes to Marine Technical Center IOSA floor plan as presented by the Executive Director. The Commission did not vote on this issue but agreed that the recommended design changes were appropriate.
- D. The Commission approved 3-0 to write off an uncollectable debt. The Port has carried this specific debt which is in excess of \$10,000.00 as anticipated income. The debt remains in collection but with this approval the Port will not consider the debt as anticipated income.
- E. The Commission approved 3-0 to adopt Resolution #21-001 "Mullis Detention Pond Expansion Completed Project". The Port is now authorized the release the required funds for final payment.

Regular Business:

- A. The Commission approved with the Minutes from December 9, December 16, and December 30, 2020 with a 3-0 vote.
- B. The Commission reviewed and approved the payroll and vouchers. Period 13 voucher #01478-01509 for \$171,229.63 and voucher #01510-01525 for \$31,901.37 with a 3-0 vote.

Staff Reports:

The Executive Director informed the Commission that he had received information from the Model Toxic Controls Act (MTCA), informing him that the Port is rated 4th out of 27 applicants for funding which will be used for the remedial cleanup Investigation at Jensen's Shipyard.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

The Commission met in Executive Session pursuant to RCW 42.30. 110 1 (I) (ii)

Commissioner Black brought the Commission into Executive Session. The public was not present.

"To discuss with legal counsel representing the agency matters relating to agency enforcement action, or to discuss with legal-council representing the agency litigation or potential litigation to which the agency; the governing body, or a member acting in an official capacity is, or is likely to become , a party, when public knowledge regarding the discussion is likely to result in an adverse legal of financial consequence to the agency, Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity;"

Commissioner Black brought the Commission out of Executive Session. No decisions were made, or action taken by the Commission.

Executive Session pursuant to RCW 42.30.110 § 1(g) Cancelled until a later date.

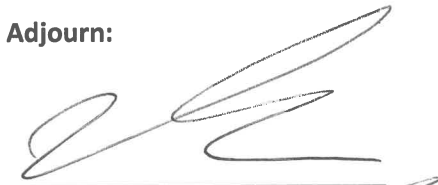
“To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;”

Port Commissioner and Committee Reports:

The Executive Director provided the Commission with an overview of the conversations taking place with a pilot committee and a restaurateur regarding a new pilot’s center and museum. The Executive Director told the Commission that the pilot group was informed that the Port would be involved with the project only in terms of the land lease. He said that the funding for such a project would have to come from private sources. The Executive Director provided information to the Commission regarding locations of a potential center for the pilots and why some areas were not appropriate for that type of project. The executive Director stated he would provide more information on that project at the next Commissioners meeting.

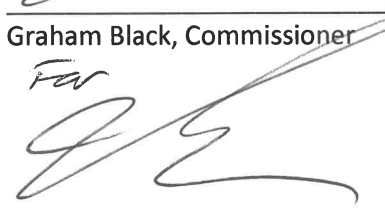
The Executive Directed also brief the Commission on the status of new CARES funding and how that would factor in with CARES 1 funding.

Adjourn:




Graham Black, Commissioner

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Greg Hertel, Commissioner

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Barbara Marrett, Commissioner

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