

**FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting
Wednesday May 13, 2020 at 4pm**

Minutes

The public was prohibited from attending in person due to COVID-19 restrictions but were able to dial into the meeting via Zoom.

Commissioners Present via Zoom: Graham Black
 Barbara Marrett
 Greg Hertel

Staff Present via Zoom: Todd Nicholson, Executive Director
 Tami Hayes, Harbormaster
 Phyllis Johnson, Auditor
 Randy Everitt, Executive Secretary

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Action Item:

- A. The Executive Director asked the Commissioners to authorize up to \$25,000 to cover one third of the cost of a Town Sewer Study. The study would determine connection fee costs and rough order of magnitude cost for infrastructure for connecting Jensen's/Shipyard Cove, the Buck properties, and the Home Trust properties to Town sewer. The Commissioners voted 3-0 to authorize the expenditure.
- B. The Executive Director asked the Commission to authorize equipment and materials purchases for in house dock float construction: The Executive Director provided a Rough Order of Magnitude budget of \$161,000. The Commission voted 3-0 to authorize the purchase of the equipment and materials.
- C. The Commission voted 3-0 to approve Resolution #20-008 the Washington State Recreation and Conservation Office Boating Infrastructure Grant application.

Discussion Items:

- A. San Juan County Public Health Officer Dr. Frank James presented current Covid-19 protocol and projections of infection and public participation in wearing masks on San Juan island.
The 4th of July fireworks celebration in Friday Harbor was discussed and recommendations were made by the Commission to purchase masks for boating visitors and to continue the planning for the celebration at the Marina.
- B. The Executive Director asked the Commission to review Jensen's/Shipyard Cove Master Plan (no adoption action possible at this time).

- C. The Executive Director advised the Commission of his desire to proceed with the planning for possible future construction of a new central maintenance HQ on the airport parcel north of Boothman's. The

Executive Director discussed the following considerations for building the structure. The Commission agreed that the Executive Director could proceed with the planning phase of the project and asked that solar power be considered.

1. Centralize all equipment, vehicles, supplies, and shop space
2. Free up Boothman's, marina shop, Hanks, and South Storage for leases or other revenue generating uses.

- D. The Commission and the Executive Director discussed the IOSA Headquarters including the location and elements of the IOSA HQ/community resource facility. The Executive Director discussed the financial considerations and why it is important to expedite the building process. The Commissioners agreed to look at the build site before any further discussions take place.
- E. The Executive Director asked the Commission to provide staff guidance on whether to support efforts to temporarily expand Downriggers seating onto the upper plaza during the period of COVID related reduced occupancy. The Commission agreed to support the expansion of Downriggers seating in the upper plaza due to the extraordinary financial hardships that are facing our tenants at this time. Commissioners however asked that the restaurant utilize existing space and move tables out into the upper plaza as demand increases.
- F. Commissioner Hertel requested that the Commission discuss pursuing a waiver of the 10% liveaboard cap. Commissioner Hertel requested that staff consider applying to the State for additional live-aboard space and apply for a waiver in case of a future economic downturn. The Executive Director stated that he would conduct research on the process and report back to the board.

Regular Business:

- A. The Commission approved the Minutes for April 22, 2020 Minutes with a 3-0 vote.
- B. The Commission approved the Payroll and Vouchers 019194-019224 for \$73,327.18 with a 3-0 vote.

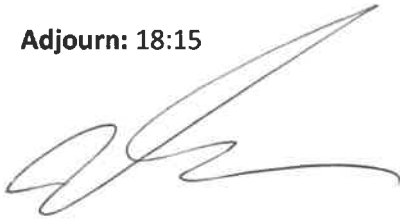
Staff Reports: none

Port Commissioner and Committee Reports: none

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Charles Richardson commented and requested that the Port make it easy for visitors to purchase masks in a welcoming manner and help visitors do the right thing.

Adjourn: 18:15



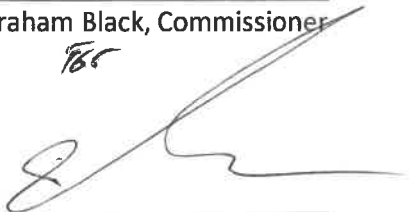
Graham Black, Commissioner

For



Barbara Marrett, Commissioner

For



Greg Hertel, Commissioner

For

