

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street
(Port meeting room, under San Juan Yacht Club)
Wednesday, March 11, 2020 at 4pm
Minutes

Commissioners Present: Graham Black
 Greg Hertel
 Barbara Marrett

Staff Present: Todd Nicholson, Executive Director
 Tami Hayes, Harbormaster
 Phyllis Johnson, Auditor
 Randy Everitt, Executive Secretary

Public Present: Brittany Muir
 Sonora Tate

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Discussion Items:

- A.** The Commission met Friday Harbor High School artists Sonora Tate and Brittany Muir and received a presentation on the proposed mural for the trash compactor. Ms. Tate stated that they would begin work on the project weather permitting in late March and finish in early May.
- B.** The Executive Director asked the Commissioners for guidance on the design and placement of a commemorative plaque for Downriggers Restaurant. The plaque would commemorate the rebuilding of the Downriggers restaurant site after the 2013 fire. The Commissioners asked that Staff recommend a design that captures the history of the site and those instrumental in its development.

Action Items:

- A.** The Commission Approve Resolution #20-005 regarding the disposal and sale of surplus property not to exceed \$10,000. The Commission voted 3-0 to pass the Resolution.
- B.** The Commission approved the surplus of the John Deer tractor mower and replace it with an all-terrain tracked mower. The Commission voted 3-0 to approve the surplus of the tractor mower and the purchase of the all-terrain mower.
- C.** The Commission reviewed and approved the Ed Nigro Airport Hangar Land Lease agreement with a 3-0 vote.

- D. The Commission approved Resolution #20-004 the Federal Aviation Administration (FAA) and Washington State Department of Transportation (WSDOT)/Aeronautics Grant Application with a 3-0 vote.
- E. The Commissioners reviewed and approved their timesheets for the 4th Quarter 2019 with a 3-0 vote.

Regular Business:

- A. The Commissioners approved the Minutes for February 11, February 12 and February 24, 2020 with a 3-0 vote.
- B. The Commissioners approved Payroll and Vouchers #019075-019112 for \$117,916.24 with a 3-0 vote.

Staff Reports:

The Harbormaster reported that maintenance staff have been making major repairs at Jensen's Shipyard often making same day repairs. She also reported that the waste oil trailer will be moved to Shipyard Cove. The entrance road and parking areas have been graded and an old dock was dismantled and disposed of.

A-1 Marine will be a new customer at Shipyard Cove increasing the size of their business space.

There is also a Kayak business considering Shipyard Cove for their base of operations. They will offer classes and tours.

There is also a kayak club considering moving to Shipyard Cove that was originally house in the Net Shed at Jackson's Beach.

The Executive Director stated that he had been working on the Remedial Action Grant for the cleanup at Shipyard Cove which will be submitted to the Department of Ecology (DOE) on Tuesday March 17.

The Executive Director and the Harbormaster will be working on a grant to be submitted by the end of this month to the Northwest Foundation for financial aid to build the IOSA Headquarters building and to fund a pump-out system for Shipyard Cove. The Executive Director further stated that the State of Washington may also have funding available for the IOSA building in addition to funds supplied by the Northwest Foundation.

The Executive Director stated that the Port is almost ready to start building docks at Jensen's Boatyard which will replace the main walkway and five dock fingers. He further stated that the Port can manufacture these docks at far less expense than they can be purchased on the open market. The dock sections are designed to be interchangeable and can be moved from one area to another.

Public Hearing:

At 5pm the Commission held a public hearing regarding the Adoption of the Marina Rules and Regulations for Shipyard Cove.

There was no public present and at 5:12 PM the Commission closed the public hearing and voted 3-0 to approve the Shipyard Cove Marina Rules and Regulations with the amendment that the Rules and Regulation adopt the standard language for liveaboards consistent with the Port of Friday Harbor's Marina Rules and Regulations.

Port Commissioner and Committee Reports:

Commissioner Marrett asked about the Port's lease arrangement with the Fire District.

Commissioner Black asked the Port to consider solar energy as a business investment.


Commissioner Hertel recommended LED's as an energy saver and the addition of energy efficient heating was discussed for Port facilities.

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Adjourn:


For Graham Black, Commissioner


For Barbara Marrett, Commissioner


For Greg Hertel, Commissioner

