

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street
(Port meeting room, under San Juan Yacht Club)
Wednesday, February 12, 2020 at 4pm
Minutes

Commissioners Present: Graham Black
Greg Hertel
Barbara Marrett

Staff Present: Todd Nicholson, Executive Director
Tami Hayes, Harbormaster
Phyllis Johnson, Auditor
Randy Everitt, Executive Secretary

Public Present Jim Slocum

Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

Jim Slocum requested that the Port consider covered E-Bike parking at Shipyard Cove which would have electricity available.

Discussion Items:

A. Shipyard Cove Master Plan:

The Executive Director discussed the Shipyard Master Plan and what the planning consultants are recommending. The Executive Director discussed the septic system at Shipyard Cove and all options are being considered. There are several versions of the Master Plan that indicate the current Shipyard Cove Access road may be problematic and an alternate parking and access road would solve the traffic flow and allow for additional buildout where the current road is located. The Executive Director utilized a map to demonstrate where the potential road and septic drain field could be located. The Executive Director further stated that additional drawings will be forthcoming and the decision on how to utilize the property can be decided as the Master Plan is further developed.

The Commission and the Executive Director discussed the County Urban Growth Area (UGA) and how the Shipyard Cove buildout may be affected.

B. Shipyard Cove Rules and Regulations:

The Harbormaster advised that the Rules and Regulations have addressed the concerns and recommendations of our Port customers. The Harbormaster answered several clarifying questions from the Commission about what types of businesses or vessels would be allowed at Shipyard Cove. The Commission advised the Harbormaster to advance the Rules and Regulations document to a Public Hearing.

C. Kiosk area.

The Executive Director asked if the Commissioners were willing to invest an additional 10K – 15K on road/parking improvements to get the kiosks approved in the airport location. This space was originally conceived as a walk-up location, but the town is requiring dedicated parking and surfacing improvements. If the Port proceeds at the airport location, are only farm/craft businesses desired or are any other small business acceptable?

The Commission recommended that the Port attempt to rent the kiosks to see what type of businesses may be interested. There was also much additional conversation with ideas on how to utilize the Kiosks either on the Main Marina pier or at Shipyard Cove for starter businesses if there isn't enough interest the Airport kiosk location.

The Executive Director said that he would try to find out if there was interest and report back to the Commission at a later date.

D. Debt Service Discussion.

The Port Auditor advised the Commission that through a temporary borrowing of reserve funds she would be able to pay off the Spring Street Revenue Bond. She further stated that an accelerated payment payoff would be financially advantageous to the Port saving a considerable amount in interest payments while replenishing the reserve fund throughout the year.

The Commission agreed that this was a great opportunity and advised the Auditor to proceed.

E. Fairweather Park Pond Design.

The Executive Director discussed the Fairweather Park Pond construction and showed several designs for their consideration. The Executive Director asked if the Commission wanted the Port to have local artists submit design concepts and if they wanted a waterfall or strictly a pond feature.

The Commission asked that the Port develop a combination waterfall and pond and utilize Port staff to complete the project.

Action Items:

A. Approve Resolution 20-003 Jackson Beach PMA.

The Executive Director asked the Commission if they would like to incorporate the Aquatic lands in front of Jackson's Beach into the Port of Friday Harbor's Port Management Agreement No. 20-080023.

The Commission discussed the proposal and agreed that the expanded PMA would allow for both potential future uses, and the prevention of undesirable uses by others.

The Commission voted 3-0 to include an area in front of Jackson Beach into the PMA.

Regular Business:

- A. The Commissioners approved the minutes for the January 22, 2020 meeting with a 3-0 vote.
- B. The Commissioners approved the Claims Payments 19000 – 019046 for \$110,618.63 with a vote of 3-0.

Staff Reports:

The Executive Director advised the Commission that a Port customer had complained about charges for finding her personal items that blew off the dock during a windstorm. The Executive Director discussed the issue and why this customer was charged for staff time in retrieving the items.

The Port Auditor reported that the Port has a new abbreviated e-mail address (name@portfh.org).

The Executive Secretary reported that the Friday Harbor High School Art Class has presented a design to paint the compacter. The Commission was impressed by the design and asked that the students bring a color version before the project started. The students are invited to attend the next Commission meeting to present their ideas.

Port Commissioner and Committee Reports:

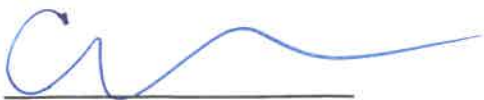
Commissioner Marrett stated that she had heard that that the Port was hosting an open house for the Chamber of Commerce. The Harbormaster stated that she volunteered to host the event at Shipyard Cove on May 11, 5:30 to 7pm. The Harbormaster believed it would be a good idea to introduce the members to Shipyard and the Ports plans for its development.

The Commissioners recommended Downriggers cater the function.

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None:

Adjourn:



Graham Black, Commissioner



Barbara Marrett, Commissioner



Greg Hertel, Commissioner

