

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street, Friday Harbor WA 98250
June 12, 2019

Minutes

Port Commissioners Present: Greg Hertel
Graham Black
Barbara Marrett

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Auditor
Randy Everitt, Executive Assistant
Tami Hayes, Harbormaster

Public Present: Richard Liepelt, Islander's Dock Owners Group

Commissioner Hertel brought the meeting to order at 4:00 pm.

1. Citizen comments/requests:

- A. Richard Liepelt, Islanders Dock Owners Group, requested that the Port allow his group to moor their floating docks (28) inside the Port of Friday Harbor Marina during the late fall and winter months. The Board asked several questions regarding size and construction of the "floats" and the environmental impact (shadowing) of the marina sea floor. The Executive Director informed Mr. Liepelt that he would contact the Department of Natural Resources (DNR) for guidance and put a plan together to see if the request is feasible.

2. Discussion Items:

- A. The Executive Director advised the Board that he would direct staff to develop a plan to determine how the request from the Islanders Dock Owners Group could be implemented which would include environmental impact on the seabed and safety for the floats, the Port and any fees associated with the project. The Executive Director informed the Board that he would report back when all the information was collected.
- B. The Executive Director asked that the Board postpone discussion of the Jensen's Marina master plan until June 26th.

3. Action Items

- A. The Board approved the minutes for the May 22nd meeting with a 3-0 vote.
- B. The Board approved all vouchers and payroll with a 3-0 vote.
- C. The Port Auditor requested that the agenda for the July meetings be changed. The Board agreed to change the July 10 meeting to a bill pay meeting and have the regular meeting on July 24. The Board moved and voted 3-0 to change the date. Motion carried.

D. The Executive Director informed the Board that the Fuel Island lease agreement at the Friday Harbor Airport was not ready for signature and wanted to postpone that agenda item until insurance issues were resolved.

4. Staff Reports:

A. The Port Auditor advised the Board that the Executive Directors evaluation was due in July and he would be bringing his accomplishments and goals for their review. The Director said he would bring information to the Board on the 26th for their consideration prior to the actual evaluation.

B. The Board asked the Harbor Master about the trends in tourism at the Port and if the Port was experiencing increased tourism. The Harbor Master informed the Board that the cruise ships were reporting their passenger counts and would report back with more information.

C. The Executive Director stated that next week there will be a scheduled meeting with the Federal Aviation Administration (FAA) about the partial release for non-aviation lease construction.

D. The Executive Director said that the Port would be bringing biochar to the airport and then constructing bio-swales.

E. Construction will also begin this summer at Jensen's in an above ground biochar to eliminate the storm water pond which will free up space and bring that portion of the construction project into compliance.

F. The Executive Director further said that excavators would be at the Airport to install curtain drains and other features to help dry the ground out so those areas would be ready for the increased traffic during the peak season.

G. The Executive Director asked the Board to think about use of the Net Shed for club uses versus other non-club entities and what fees would apply.

5. Port Commissioner and Committee Reports: None

6. Adjourn

A. Commissioner Hertel adjourned the meeting at 4:41pm.

Barbara Marrett, Commissioner

Greg Hertel, Commissioner

Graham Black, Commissioner