

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street, Friday Harbor WA 98250
March 27, 2019

Minutes

Port Commissioners Present: Greg Hertel
Graham Black
Barbara Marrett

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Auditor
Shane Krause, Executive Assistant

Public Present: Stephanie O'Day

Commissioner Hertel brought the meeting to order at 4:00 pm.

1. Citizen comments/requests: None

Commissioner Hertel noted Stephanie O'Day was not present and proceeded to action items.

2. Action Items

- A.** Approve Resolution # 19-001 authorizing the Executive Director's signature on FAA and WSDOT grants for stormwater pond expansion and snow removal equipment

The Executive Director presented Resolution # 19-001 to the Commissioners and staff discussed the related projects with the Commissioners.

Commissioner Marrett moved to approve Resolution 19-001 authorizing the Executive Director's signature on FAA and WSDOT grants for stormwater pond expansion and snow removal equipment. Commissioner Black seconded and the motion passed unanimously.

- B.** Approve Fifth Amendment to Four Ladies Inc. Lease.

The Executive Assistant presented a fifth amendment to the Four Ladies Inc. lease. The staff and Commissioners discussed the changes to the lease.

Commissioner Black moved to approve the fifth amendment to the Four Ladies Inc. lease. Commissioner Marrett seconded and the motion passed unanimously.

- C.** Approve First Amendment to Friday Harbor Beerhouse LLC Lease.

The Executive Assistant presented the first amendment to the Friday Harbor Beerhouse LLC lease.

Commissioner Marrett moved to approve the first amendment to the Friday Harbor Beerhouse LLC lease. Commissioner Black seconded and the motion passed unanimously.

Stephanie O'Day arrived at the meeting

3. Presentation

- A.** Stephanie O'Day gave a presentation to the Commissioners regarding reclassification of property adjacent to Port property on Mullis Street into the urban growth area and subsequent annexation into the Town of Friday Harbor. She proposed the Commission support and participate by including the Port owned parcels adjacent to the property on Mullis Street. The Executive Director noted multiple benefits and the Commissioners agreed to support and participate in the effort.

4. Discussion items

C. Discuss Fire Station and Fire Station Parcel

The Executive Director and Commissioners discussed the Fire District's land lease revenue and fire protection agreement costs with the Port. He recommended the Port enter into an interlocal agreement to ensure coverage of all Port properties in exchange for their continued and future expanded use of the parcel, noting the Port's Attorney also recommended this approach.

D. Discuss pros and cons of annexation of airport properties

The Executive Director and Commissioners discussed benefits of including several airport properties in annexation into the Town of Friday Harbor.

5. Regular Business:

Minutes for the February 13th regular meeting approved with 3-0 vote.

Vouchers #018213-018237 for \$120,605.76 and payroll approved with 3-0 vote.

6. Staff Reports:

- A.** The Port Auditor thanked the Commissioners for taking the time to meet with Staff one-on-one to go over the Port's financials prior to the meeting.
- B.** The Executive Director asked the Commissioners their interest in a joint Town of Friday Harbor Commission and Port of Friday Harbor Commission meeting. The Commissioners agreed and the scheduled 12:00pm April 18th Town Council meeting was picked. The Executive Director proposed agenda topics to discuss are Annexation of Port Properties, trash compactor, sidewalk along Front Street, Front Street parking lot, and use of the Spring Street Landing pier building.
- C.** The Executive Director noted guest activity in the marina is picking up and updated the Commissioners on status of the G&H dock project, noting the work on the guest slips is complete and Staff are working on the G dock check-in station rebuild.
- D.** The Executive Director gave the Commissioners an update on the Unocal parcel, noting the Port's Attorney will be providing an environmental release and view corridor license. He hopes to have a signed purchase and sale agreement to bring to the next Commission meeting.
- E.** The Executive Director updated the Commissioners on the Integrated Planning Grant for the Jensen marina and uplands.
- F.** The Executive Director noted Port maintenance staff are making progress on maintenance repairs at the Jensen marina.
- G.** The Executive Director shared details from the FAA conference, noting a focus on use of unmanned vehicles at airports but no perceived benefits to the Port. During the conference he met with FAA staff to discuss specifics to the Friday Harbor Airport and future use of airport properties.
- H.** The Executive Director discussed status of the Jackson Beach net shed building with the Commissioners.

7. Port Commissioner and Committee Reports:

- A.** Commissioner Marrett shared details of the US Customs and Border Protection ROAM app. Staff will include info about it in the next newsletter.

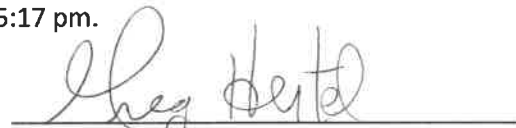
- B. Commissioner Marrett noted the Pilot's Association annual honored pilot reception on April 27th. The Executive Director plans to attend and will bring materials from the Airport Master Plan Update to display. Staff will announce a special meeting for the Commissioners to attend the event.
- C. Commissioner Marrett asked for an update on the Port's row boat, and the Executive Director noted it did not see use through the winter, but he expects it to pick up with warmer weather.
- D. Commissioner Black attended the Friends of the San Juans and Whale Museum presentation on Orcas at the Grange. He noted the Port received praise for its letter and stance on a catchment allowance for the Orcas.
- E. Commissioner Black noted interest from users of the Jackson Beach net shed to contribute to improvements to the structure. The Commissioners and Staff discussed the extent of desired improvements.
- F. Commissioner Black met with the Salish Sea School regarding use of the uplands of Jensens. The Executive Director shared details of draft plans for those undeveloped lands and discussed benefits of creating a public barge landing at the site with participation from San Juan County, Friends of the San Juans and the San Juan County Land Bank. Commissioner Black asked about the ramp at Shipyard Cove, which the Executive Director noted it is fill land and belongs to DNR. The Commissioners and Staff discussed the current issues for trucks negotiating the roads and increased number of landings for fuel trucks.
- G. Commissioner Hertel noted concern about fishing derby participants receiving free moorage in regard to Chinook salmon and Orcas. He asked that it be added to a future meeting agenda for discussion.
- H. Commissioner Hertel shared an idea for the Fairweather Park water feature redesign using metal castings of fish and whales. The Commissioners and Staff discussed the idea and will consider it in the redesign.

8. Citizen comments/requests: None

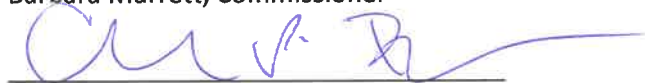
Commissioner Black adjourned the Regular meeting at 5:17 pm.



Barbara Marrett, Commissioner



Greg Hertel, Commissioner



Graham Black, Commissioner