

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
San Juan Island Grange
152 First St N, Friday Harbor WA 98250
Wednesday, January 16th, 2019 at 4pm
Meeting Agenda

1. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
2. Discussion Items:
 - A. **Discuss Liveaboard Status Terms & Authorization Application**

Staff will present a draft Liveaboard Status Terms & Authorization Application, combining the Port of Friday Harbor Marina Liveaboard policy and the application form and updating the terms.
 - B. **Discuss revisions to Jackson Beach policy**

Staff will present draft revisions to the Port of Friday Harbor Jackson Beach policy.
 - C. **Discuss Signage policy**

Staff will present a new Port of Friday Harbor Marina Signage policy. The intent of this new policy is to clarify and unify signage policies across the Port.
 - D. **Discuss revisions to Employee Handbook**

Staff will present draft revisions to the Port of Friday Harbor Employee Handbook.
3. Action Items:
 - A. **Approve land lease for Friday Harbor F Hangar Association**

Staff will present the final signed lease agreement with Friday Harbor F Hangar Association for Commission approval.
 - B. **Review and approve Commission Committee Assignments**

The Commissioners will review their involvement and value of participation in such organizations as Washington Public Ports Association, Marine Resources Committee, Town of Friday Harbor Council, Chamber of Commerce, San Juan County Economic Development Council, etc. Any committee assignments discussed shall be approved by the Commission.
 - C. **Assign Trustee and Alternate Trustee for WPPA board**

The Commissioners will select and approve a Trustee and Alternate Trustee for the Washington Public Ports Association board.
 - D. **Q4 Commissioner timesheets**

Staff will present the Q4 Commissioner timesheets for approval.
4. Regular Business
 - A. Approve minutes for the December 12th and 27th meetings (Note: Minutes are kept at the Port Office and on the Port's website: portfridayharbor.org).
 - B. Approve vouchers and payroll.
5. Staff Reports
6. Port Commissioner and Committee Reports
7. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
8. Adjourn