

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street
(Port meeting room, under San Juan Yacht Club)
Wednesday, December 12, 2018 at 4pm
Meeting Agenda

1. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
2. Action Items:
 - A. Approve moorage for Sea Scouts**

Staff will discuss a request from the Sea Scouts for discounted or free moorage to support their program and recommend possible solutions to the Commission.
 - B. Approve Resolution 18-015 – Port Clothing Policy**

Staff will present a resolution to update the Port Clothing Policy. The revised policy simplifies the approach by setting a spending cap and noting what types of items are allowable per job duties.
 - C. Approve Verne Howard hangar lease renewal**

Staff will present a request from Verne Howard to renew his hangar land lease for the second of its three included 5-year extensions.
3. Discussion Items:
 - A. Discuss approving lease renewals**

It is common for leases with the Port to include an initial term and one or more extensions, with those extensions essentially having already been approved by the Commission given the Lessee meets all the conditions of the Lease. Historically these renewals have been brought back to the Commission for approval. Staff will propose criteria for authorizing the Executive Director to acknowledge Lessee desire to utilize any included renewals and only bringing exceptions such as late renewal request notices to the Commission for approval.
 - B. Discuss scheduling bill-pay meeting for 2nd half of December 2018**

Staff will propose scheduling a bill-pay meeting for either December 28th or December 31st.
 - C. Discuss regular Port Commission meeting schedule for 2019**

Staff will present a draft calendar for the 2019 regular Port Commission meeting schedule.
4. Regular Business
 - A. Approve minutes for November 28th meeting (Note: Minutes are kept at the Port Office and on the Port's website: portfridayharbor.org).
 - B. Approve vouchers and payroll.
5. Staff Reports
6. Port Commissioner and Committee Reports
7. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
8. Adjourn