

FRIDAY HARBOR PORT DISTRICT

Port Commission Meeting at

271 Front Street

October 24, 2018

Minutes

Port Commissioners Present: Barbara Marrett
Graham Black

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Auditor
Tami Hayes, Harbormaster

Public Present: Eric Stone / Sea Scouts, BSA

Commissioner Black brought the meeting to order at 4:00 pm.

1. Citizen comments/requests: none

2. Presentations:

A. Presentation by Eric Stone / Sea Scouts, BSA

Eric Stone gave a presentation on the newly formed Sea Scout Unit in Friday harbor. Mr. Stone Requested to receive the non-profit moorage rate for their organization and possibly free winter moorage. The Commission tasked staff with developing a Sea Scout mooring proposal for their review at a future meeting.

3. Action Items:

A. Approve Resolution 18-012, accepting the Airport Obstruction Removal Project as complete

The Port Auditor presented the Resolution certifying that the Airport Obstruction Removal Project is complete. She noted the total project cost at \$285,963, which was 90% funded by the FAA.

Commissioner Black moved to approve Resolution 18-012 accepting the Airport Obstruction Removal Project as complete. Commissioner Marrett seconded, and the motion passed with a 2-0 vote.

B. Approve transfer of Hangar L-1 from Renquist to Goring

The Executive Director presented the request for approval of transfer for hangar L-1, explaining that it was sold in 2012 but the seller had not approached the Port for approval as required per the lease terms.

Commissioner Black moved to approve the transfer of hangar L-1 from Renquist to Goring. Commissioner Marrett seconded, and the motion passed with a 2-0 vote.

4. Discussion Items:

A. Preliminary 2019 budget

The Port Auditor presented the 2019 Budget Citizen's Guide for discussion.

B. 2019 Fees & Charges schedule

The Harbormaster Presented the 2019 Fees & Charges schedule, noting several changes to more closely align with the market and account for increased costs and administrative time. She noted the addition of a new fee for daily rental of the new activity float and a request from the San Juan Yacht Club to increase the Port's moorage electricity fee with the additional portion collected on their behalf.

5. Regular Business

A. Vouchers #017826-017860 for \$105,847.41 and payroll approved with 2-0 vote.

6. Staff Reports

A. The Harbormaster met with David Jenkins of the Community Arts Commission to discuss a proposal for installing a poetry display around Spring Street Landing.

B. The Executive Director noted the main pier cantilever project is already past halfway complete.

C. The Executive Director shared details of stormwater work at the airport to improve water sample testing, noting recent results passing with flying colors.

D. The Executive Director noted that Aeronautical Services does not want to continue operation of the airport's fuel island, and Staff will explore finding a new operator or picking up the service using Port Staff. He explained that this could build a fund to replace the fuel system.

E. The Port Auditor noted the annual Washington Public Ports Association meeting is coming up, and both Commissioner Marrett and Commissioner Black expressed a desire to attend.

7. Port Commissioner and Committee Reports: none

A. Commissioner Marrett brought up the lease of the Unocal parcel in development with Friday Harbor House and noted the costs and difficulties the Port previously found in attempting to develop the property. She proposed selling the parcel and using the revenue elsewhere. Staff will bring the topic to a future meeting as a discussion item.

B. Commissioner Black shared details of a meeting with the current users of the Jackson Beach net shed to discuss use of the space.

8. Citizen comments/requests: none

Commissioner Black adjourned the Regular meeting at 5:30 pm.


Barbara Marrett, Commissioner

absent
Greg Hertel, Commissioner


Graham Black, Commissioner