

**FRIDAY HARBOR PORT DISTRICT**

Port Commission Meeting at  
271 Front Street  
June 13, 2018

**Minutes**

**Port Commissioners Present:** Greg Hertel  
Barbara Marrett  
Graham Black

**Port Staff Present:** Todd Nicholson, Executive Director  
Phyllis Johnson, Auditor  
Tami Hayes, Harbormaster  
Stuart Hansen, Airport Manager  
Shane Krause, Executive Assistant

**Public Present:** Don Nixon

Commissioner Hertel brought the meeting to order at 4:00 pm.

**1. Citizen comments/requests:** None

**2. Action items:**

**A. Approve Executive Director's signature on contract for G&H Dock Renovation Project**

The Executive Director explained that Port Staff re-bid the project due to a threat of litigation from Razz Construction Inc., who was now the apparent low bidder.

Commissioner Marrett moved to approve the Executive Director's signature on the contract for the G & H dock renovation project. Commissioner Hertel seconded, and the motion passed unanimously.

**3. Regular Business**

a. Vouchers #017534 for \$17,212.00, #017485-017533 for \$90,421.64 and payroll approved with 3-0 vote.

b. Administrative Items: none

**4. Port Commissioner and Committee Reports:**

a. Commissioner Hertel noted confusion from the public in locating Spring Street Landing when looking for businesses that operate from the pier docks. The Staff and Commissioners discussed solutions to help identify the pier and terminal building.

- b. Commissioner Marrett noted that the Nereid wheelhouse was purchased by another party, She explained that they aren't sure about moving it so they may be willing to sell it to the Port, and noted a couple possible options for having it moved to a secure location for no cost. Staff, Commissioners, and citizen Don Nixon discussed establishing a community effort to preserve the wheelhouse.
- c. Commissioner Hertel discussed relocating moorage for San Juan Ferry & Barge to the Jensen marina with the Commissioners and Staff to put them closer to the Shipyard Cove ramp and free up commercial moorage space in the Friday Harbor marina.
- d. Commissioner Hertel discussed prioritizing wooden boat moorage in the covered slips at the Jensen marina with the Commissioners and Staff.
- e. Commissioner Marrett discussed the Commissioners Seminar with the Commissioners.

## **5. Staff Reports**

- A.** The Harbormaster noted that new moorage contracts have been sent to Jensen moorage customers.
- B.** The Harbormaster gave a summary of this year's Pirate Festival activities.
- C.** The Harbormaster explained an electrical billing error on a commercial moorage slip at Spring Street Landing. The Commissioners and Staff discussed options for compensating the customer.
- D.** The Airport Manager noted that he and the Executive Director met with the prospective F hangar buyers to discuss sale price and agreement terms. The Commissioners and Staff discussed the approach to sale price and terms.
- E.** The Airport Manager reported completion of the annual storm water report and 2<sup>nd</sup> quarter DMR.
- F.** The Airport Manager confirmed that the Pilot's Association is having its annual potluck on June 28<sup>th</sup> at the fire station.
- G.** The Executive Director noted grant work with the Washington State Department of Ecology
- H.** The Executive Director asked for an update on the proposed Jackson Beach trail through the Bucks' property, which Commissioner Hertel responded that the property owner is not interested but he will try again.
- I.** The Executive Director noted that the next meeting agenda will include an action item regarding the sale of shop inventory at the Jensen Boatyard to the Operator.

## **6. Citizen comments/requests: none**

Commissioner Hertel adjourned the Regular meeting at 4:56 pm.

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Barbara Marrett, Commissioner



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Greg Hertel, Commissioner

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Graham Black, Commissioner