

FRIDAY HARBOR PORT DISTRICT

Port Commission Meeting at
271 Front Street
May 16, 2018

Minutes

Port Commissioners Present: Greg Hertel
Barbara Marrett

Port Staff Present: Todd Nicholson, Executive Director
Phyllis Johnson, Auditor
Tami Hayes, Harbormaster
Shane Krause, Executive Assistant

Public Present: None

Commissioner Hertel brought the meeting to order at 4:00 pm.

1. **Citizen comments/requests:** None
2. **Executive Session pursuant to RCW 42.30.110 § 1(i)**

Commissioner Hertel called for an Executive Session at 4:00 pm per RCW 42.30. 110 § 1(i) "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency." He anticipates the meeting to last 30 minutes.

Commissioner Hertel closed the Executive Session at 4:30 pm, no action taken.

3. **Action items:**

A. Approve Lease and Boatyard Operator Agreement with Mico Holdings LLC

The Executive Director explained that the proposed Lease and Boatyard Operator Agreement is finalized and currently being signed in counterpart by Mico Holdings LLC. The Staff and Commissioners discussed details of the Lease and Agreement. The Executive Director recommended any modifications be handled as an amendment or memorandum of understanding in order keep the purchase of the property on track. He noted that the Purchase and Sale agreement requires that the Port have a signed Lease and Boatyard Operator Agreement in place.

Commissioner Marrett moved to approve the Lease and Boatyard Operator Agreement with Mico Holdings LLC. Commissioner Hertel seconded, and the motion passed unanimously.

4. Discussion Items

A. Re-bid of G&H Dock Renovation Project

The Executive Director shared details of the bid process for the G&H Dock Renovation Project, noting receiving a bid protest from one of the bidders. He explained that considering the possible scenarios, the course of action chosen by Staff was to reject all bids and re-bid the project. Staff will clarify requirements in the new bid request to avoid the issue that arose.

5. Citizen comments/requests: none

Commissioner Hertel adjourned the Special meeting at 5:00 pm.



Barbara Marrett, Commissioner



Greg Hertel, Commissioner



Graham Black, Commissioner