

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
221 Weber Way – Skagit Valley College Community Room
March 28, 2018

Minutes

Port Commissioners Present: Barbara Marrett
Greg Hertel
Graham Black

Port Staff Present: Phyllis Johnson, Auditor
Tami Hayes, Harbormaster
Stuart Hansen, Airport Manager
Shane Krause, Executive Assistant

Public Present: Shannon FitzGerald, CAC
Jack Corey
Jan Close
Mike Close
Dale Balmer
Don Nixon
Jim Hooper, CAC
Travis Ayers
Ed Ferro
Julie Hart
Steve Gordon
Jon Van Lund
Sally Hawkins
Brian Goodremont
Jim Slocum

(RCW 42.30.040, A member of the public shall not be required, as a condition to attendance at a meeting of a governing body, to register his or her name and other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance. Therefore, any individual present including speaking who has not stated their name for the record or signed in shall not be listed on the minutes.)

Commissioner Hertel brought the meeting to order at 4:00 pm.

1. Citizen comments/requests:

Don Nixon expressed concern that sea level rise be considered in any investment and planning work related to the Jensen & Sons Shipyard.

2. Action Items:

A. Approve process and timing to acquire operator for Jensen's Shipyard

The Harbormaster presented details about two proposals from prospective operators of the Shipyard, noting that while an MOU has been in development with one operator it is not yet signed. She explained that the Commission may either proceed with the MOU being developed, or schedule a special meeting to hear from both operators before proceeding.

Commissioner Marrett asked about the involvement of the Citizen's Advisory Committee (CAC) in the proposals, to which Jim Hooper the Chair of the Committee responded that they have discussed it at a high level but are not positioned to provide input on the prospective operators to the Commission. Commissioner Hertel confirmed that the CAC's original charge was to discuss how to operate the Shipyard, not who operates it. Jim Hooper went on to explain that the Committee's final report is pending receipt of the Phase II Environmental Site Assessment (ESA) sampling studies.

Commissioner Hertel explained that the Commission will discuss the Draft Master Plan for the Shipyard next, and proposed a schedule of discussing the operators on April 4th and holding a public hearing on the purchase on April 11th. Commissioners Black and Marrett agreed to hearing from both operators as proposed. The Commissioners and Jim Hooper discussed the possibility of the CAC providing feedback on the operators. Commissioners Marrett and Black expressed concern with moving forward before receiving the results of the ESA. Shannon FitzGerald, a member of the CAC, commented on Commission concerns about possible unknown contamination in sediments at the site.

Commissioner Marrett moved to approve the process and timing to acquire an operator for Jensen's Shipyard. Commissioner Black seconded, and the motion passed unanimously.

3. Discussion Items

A. Discuss Draft Master Plan for Jensen's Shipyard

The Harbormaster presented the updated Draft Master Plan for Jensen's Shipyard, noting that it is still in an early stage and pointing out the most recent changes. The Commissioners, Staff, and Public discussed details of the Draft Master Plan and considerations established within.

B. The Commissioners may discuss any issues or other items as required

No additional topics were raised.

4. Regular Business

A. Minutes for the March 14, 2018 Regular Meeting approved with 3-0 vote.

B. Vouchers #0147330-017353 for \$140,092.75 and payroll approved with 3-0 vote.

C. Administrative Items: none

5. Staff Reports

- A. The Airport Manager updated the Commissioners on the Obstruction Removal Project, noting that the contractor has completed the work before the deadline with the exception of trees on private property which the owner had not agreed to having removed until March 12th. Those trees will be checked by a biologist to ensure no birds are nesting before they are removed.
- B. The Airport Manager shared an invitation to a recognition event hosted by the San Juan Pilots Association with the Commissioners. Commissioner Hertel plans to attend the event.

6. Port Commissioner and Committee Reports: none

7. Citizen comments/requests:

- A. Brian Goodremont, owner of San Juan Safaris and San Juan Outfitters, read a prepared statement to the Commissioners requesting a future agenda topic for discussion of his lease with the Port. Commissioner Hertel confirmed that the topic will be added to a future meeting agenda, tentatively as a special meeting planned for April 18th.

Commissioner Hertel adjourned the Regular meeting at 5:24 pm.



Barbara Marrett, Commissioner



Greg Hertel, Commissioner



Graham Black, Commissioner