

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street
(Port meeting room, under San Juan Yacht Club)
Wednesday, February 14, 2018 at 4pm
Meeting Agenda

1. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

2. Action Items:

A. Approve 2017 Q3 & Q4 Commissioner timesheets

The Commissioners will approve the Commissioner timesheets for Q3 & Q4 of 2017.

B. Approve date for 2018 Friday Harbor Airport Fly In

The Airport Manager will propose August 25th as the event date for the 2018 Friday Harbor Airport Fly In.

3. Discussion Items

A. Discuss schedule for a Commission retreat for a 6 month review of the Executive Director and developing a 5, 10, 20 year vision for the Port.

The Commissioners and Executive Director will discuss scheduling a retreat to include a 6 month review of the Executive Director, and develop a 5, 10, and 20 year vision for the Port.

B. Discuss potential land lease to Friday Harbor House

Friday Harbor House is interested in a ground lease of the previously planned US Customs and Border Protection building location. Staff will discuss developing a draft lease at market rate which will include a feasibility period of four months no rent with a no cost exit clause at the expiration of the feasibility period.

C. Discuss potential lessees for vacant spaces in Spring Street Landing

The Port has been contacted by two individuals with interest in operating businesses in Spring Street Landing suites #104 and/or #105. Given the Commission's desire to have employment generating business in the facility the EDC agreed to forgo leasing the 105 space. We have not received confirmation of any presentation to be made by a potential lessee but have reserved this agenda slot in the event that one or more is ready.

- D. Discuss expansion of Airport Terminal to create a new conference/training room

Discuss the desirability of creating more business lease capacity by enclosing a portion of the existing front walkway and how to maintain the architectural consistency of the building.

- E. The Commissioners may discuss any issues or other items as required

4. Regular Business

- A. Approve minutes for January 24, 2018 Regular Meeting (Note: Minutes are kept at the Port Office and on the Port's website: portfridayharbor.org).

- B. Approve vouchers and payroll.

- C. Administrative Items.

5. Staff Reports

6. Port Commissioner and Committee Reports

- 7. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

8. Adjourn