

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
Spring Street Landing, 10 Front Street, Suite #105
(under Downriggers restaurant)
Wednesday, January 24, 2018 at 4pm
Meeting Agenda

1. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

2. Action Items:

A. Request authorization to execute a Boundary Line Agreement and Easement Adjustment

The Executive Director requests authorization to execute a Boundary Line Agreement and Easement Adjustment with the owners of the old cannery neighboring Jackson Beach, and an adjustment of the easement location through the boat ramp trailer parking area. This would accept the existing line of occupation based on consistency with historical photos and no adverse impact on the trailer parking area's usable space.

Recommended action: Authorize Executive Director to execute a Boundary Line Agreement and Easement Adjustment

B. Request authorization to proceed with permitting and grant applications for potential improvements to Jackson Beach facility

Staff request authorization to proceed with permitting and grant applications to add a picnic shelter, ADA path, play area, and kayak launch pullout to the Jackson Beach facility.

Recommended action: Authorize staff to submit permit and grant applications

C. Request authorization to submit an Integrated Planning Grant (IPG) to the Department of Ecology for Jensen's Boatyard planning.

Staff request authorization to submit an Integrated Planning Grant to the Department of Ecology which would fund planning costs. The purpose of the IPG is to acquire a consultant to lead the Port and community through economic analysis, environmental mitigation, and public involvement activities leading to a comprehensive mitigation plan and estimated cost along with a draft master plan for the facility. This would be a 100% grant of up to \$200,000.

Recommended action: Authorize staff to submit an IPG application to the Department of Ecology

D. Request authorization to surplus the marina's large fire extinguishers

The cost to refurbish the five (5) 100-pound wheeled extinguishers from the marina is \$1,750 each and there is an additional large extinguisher believed to be foam type that also requires refurbishment. The equipment is large and unwieldy, and would require supplementation with additional portable units to satisfy fire code requirements. Staff request authorization to surplus the described extinguishers and replace with Fire Marshal approved 20-pound extinguishers at fire code spacing. Additionally there are steel cylinders from six (6) previously decommissioned wheeled fire extinguishers located at the airport which were donated to the Port from Whidbey Naval Station years ago and are now awaiting approval for surplus as scrap steel.

Recommended action: Authorize staff to surplus the described fire extinguishers and replace as necessary with Fire Marshal approved 20 pound portable extinguishers to meet fire code

3. Discussion Items

A. Discuss direction for the Jensen Boatyard Operator MOU

Staff will discuss with the Commission whether it is preferable to lease buildings, existing yard, and lift (with potential lift and yard neutrality) or to lease buildings only with Port controlled lift and potentially the yard. The Citizen Advisory Committee is leaning toward recommending the undeveloped area be used to maximize commercial and educational activities with compatible public access elements where that use is not detrimental to the primary mission.

B. Discuss F hanger sale versus rent and the direction for rebuild of the E, G, & D hangars

We have the opportunity to pay for all of the rebuild work with the sales of rebuilt hangers. The sold units would then transition to land leases. The sale of the rebuilt hangers would have a short term negative impact to airport revenues but would eliminate short term budget transfers from marina revenues and produce up to 1M in net proceeds that could be used for capital projects designed to exceed and diversify the original annual airport revenue.

C. Discuss desirability of boardwalk style sidewalks from the Yacht Club to the fuel pier

Staff will share details of a potential sidewalk solution for discussion, which would create a boardwalk feel while providing raised and level pedestrian walkways from the fuel pier to the Yacht Club. This would increase safety for pedestrians and contribute to visual cues of walking paths through the waterfront.

D. Open discussion time for Commissioners

The Commissioners may discuss any issues or other items as required.

4. Regular Business
 - A. Approve minutes for January 10, 2018 Regular Meeting (Note: Minutes are kept at the Port Office and on the Port's website: portfridayharbor.org).
 - B. Approve vouchers and payroll.
 - C. Administrative Items
5. Staff Reports
6. Port Commissioner and Committee Reports
7. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
8. Adjourn