

FRIDAY HARBOR PORT DISTRICT
Port Commission Meeting at
271 Front Street
(Port meeting room, under San Juan Yacht Club)
Wednesday, May 23, 2018 at 4pm
Meeting Agenda

1. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.
2. Action Items:

A. RESOLUTION 18-006 - Policy regarding disposal of surplus property

Staff will request an update to Resolution 08-006 to allow the Executive Director to surplus Port property according to the limits and requirements in RCW 53.08.090. The increase in the limit from \$5,000 to \$10,000 will assist in clearing out Port storage and Jensen's space for more economically advantageous uses.

RECOMMENDED ACTION: Approve Resolution 18-006, Policy regarding disposal of surplus property, to allow the Executive Director to surplus Port property according to the limits and requirements of RCW 53.08.090.

B. Authorize Executive Director to sell Jensen's shop inventory and selected equipment to Mico Holdings

Pursuant to the Jensen operator MOU, we request the authorization for the Executive Director to negotiate a price and transact the sale of Jensen's store inventory and selected equipment to Mico Holdings.

RECOMMENDED ACTION: Authorize Executive Director to negotiate and transact the sale of Jensen's store inventory and selected equipment to Mico Holdings.

C. Approve Jackson Beach road easement to County

Staff will request authorization for the Executive Director to sign a County road easement for Jackson Beach Road and execute any required applications or instruments to achieve a County ordinance restricting parking to daylight hours.

RECOMMENDED ACTION: Approve Executive Director's signature on County road easement for Jackson Beach Road and execute any required applications or instruments to achieve a County ordinance restricting parking to daylight hours.

3. Discussion Items

A. Grand opening of Sound Maintenance hangar

Staff will discuss Dean Riley's plans for a grand opening celebration of Sound Maintenance's new hangar.

B. F hangar condo and stormwater

Port staff intends to prepare the initial hanger association documents in order to expedite the sale of the F hanger units. Proceeds from the sales will be dedicated to the E & G re-skin projects and to create Port financed stormwater impoundment volume. We believe that the design and construction cost will be able to be recovered through future FAA grants and sales of stormwater capacity to infill developers (Island Air hanger, two new hangers, Car wash).

C. Jensen's seaplane base design

Port staff we be initiating a small preliminary design contract to prepare a pen and ink change to the Seaplane Base Airport Layout Plan (ALP). The updates to the ALP are intended to allow the Port to include Seaplane Base projects at the Jensen facility into our FAA Capital Improvement Project list. This should ultimately allow us to create infrastructure at Jensen's instead of donating the funds to a different airport.

4. Regular Business

A. Approve minutes for May 9th, 2018 Regular Meeting and May 16th Special Meeting (Note: Minutes are kept at the Port Office and on the Port's website: portfridayharbor.org).

B. Approve vouchers and payroll.

C. Administrative Items.

5. Staff Reports

6. Port Commissioner and Committee Reports

7. Citizen comments/requests: Citizens can make a brief comment or may ask the Commission to schedule a topic for further discussion at a future meeting.

8. Adjourn