

## **FRIDAY HARBOR PORT DISTRICT**

Port Commission Regular Meeting at the San Juan Island Yacht Club  
Wednesday, February 11, 2009 at 4:00 p.m.

### Minutes

**Port Commissioners Present:**

Mike Ahrenius, Greg Hertel

**Port Staff Present:** Marilyn O'Connor, Executive Director

Tami Hayes, Harbormaster

Dave Ryan, Airport Manager

Phyllis Johnson, Port Auditor

**Also Present:** Tom Barnes, Barry Clement, Customs & Border Patrol

The meeting began at 4:02 p.m.

1. Greg Hertel moved to approve minutes of the January 28th Port Commission meeting. Mike Ahrenius seconded and the motion passed.
2. Citizens Comments/requests: Tom Barnes of Customs and Border Patrol introduced the new Customs Port Director, Barry Clement.
3. Consent Agenda: None
4. Commission Action Issues:
  - A. Greg Hertel moved to approve the authorization of signatures on FAA Grant #23. Mike Ahrenius seconded and the motion passed.
  - B. Greg Hertel moved to approve the Executive Director's signature on the Reid-Middleton contract supplement #2. Mike Ahrenius seconded and the motion passed.
  - C. Mike Ahrenius moved to approve **Resolution #09-004**, approving signatures on the covenant with the American Legion for Court Street Vacation. Greg Hertel seconded and the motion passed.
  - D. Mike Ahrenius moved to approve **Resolution #09-005** including Exhibit "A", Delegation of Administrative Authority to the Port Executive Director and Port Staff. Greg Hertel seconded and the motion passed.
5. Commission Discussion items:
  1. Proposals for Spring Street Landing Moorage: Marshall Davis of Schooners North and Art Lohery of San Juan Classic Day-sailing requested moorage at Spring Street Landing for two large wooden ships. They hope the boats will become flagships for

Friday Harbor and will generate commerce for local residents. They plan to hold weddings and other services on board, educate people on the virtues of wooden boats and promote maritime history. They intend to involve local schools by holding classes on board. One of the boats will be used for day-sailing and short cruises. Scamper Charters may also be interested in moving their existing charter business over to Spring Street Landing. Tami will continue investigating commercial moorage rates while awaiting responses from recent advertising for commercial businesses. The Commission would like to see the addition of the wooden boats and directed staff to move forward with discussions regarding moorage.

2. The Port Director suggested the Commission discuss some of the proposed 2009 budgeted construction projects in light of the current downturn in the economy. After discussing several they agreed to continue with those that produce revenue and hold back on some that don't. The Port Director's recommendations were approved by the Commission.

#### Marina

(already under contract: ramp replacement, piling treatment) To continue.

Marina and waterfront planning: Continue consultation with Moffat and Nichol regarding the marina inspection, but hold back on waterfront planning until fall.

Upper parking lot storm drain – may continue

D-walkway finger float replacement – Postpone

Bullrail replacement A breakwater: Complete design work, but not install until later.

Entrance signs and directories: Postpone marina entrance sign; possibly continue with directories, especially concerning north side of SSL building.

SSL bulkhead repairs – To continue with design work.

Downriggers roof replacement – Postpone until fall.

Fuel pier shed roof replacement: Can be done by staff....continue.

Landscape and outdoor furniture: Postpone

#### Jackson Beach

Bulkhead repairs (already permitted and scheduled for tides) Continue.

#### Airport

(already underway: A hangar repairs)

Pilot's lounge NE tiedown area: Continue architectural work.

Hangar insulation: Postpone temporarily

Remodel terminal restrooms: Postpone

Airport equipment: repair or replace tractor/ mower: Tractor to be repaired

#### Administration

New accounting software: Commission approved the purchase.

3. Public Hearings: None

8. Staff Reports:

- A. Auditor: Greg Hertel moved to approve payment of General Fund vouchers G9042-G9080 for \$50,702.01 and Construction vouchers C9006-C9012 for \$26,349.86. Mike Ahrenius seconded and the motion passed unanimously. Phyllis handed out the 2008 summary of Operating Budget and a 2009 Aged Accounts Receivable report that Commissioners will be receiving monthly.

- B. Airport Director: James Crossley is wanting to add another story to his hangar. Wildlife abatement procedures are underway and so far it has been successful in frightening the geese. Some members of the Pilot's Association are expressing concern about the new proposed location of the transfer station on Beaverton Valley Road. The Commission has no comment on that site. Dave is making headway with FSM software, inputting airport tenant information to consolidate recordkeeping.
- C. Harbormaster: Jeff Granville renewed the Granville Marine lease for five years. A bottle was found that was thrown in the water in Anacortes and included the boy's name and address. Tami is letting him know that it landed in Friday Harbor and is sending him some marina merchandise.
- D. Executive Director: Greg Hertel will be representing the Port of Friday Harbor at the State Legislature's "Ports Day". Marilyn will be meeting with Greg regarding exhibits. Marilyn has also notified Port of Orcas and Port of Lopez of the meeting. She will soon be meeting with the new Port Director of Customs regarding their lease status.

9. Capital Improvement: None

10. Commissioner's Reports: Commissioner Marrett will report on storm drain inserts when she returns.

11. Agenda items pending future action: None

The regular meeting adjourned at 5:35 p.m.

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Mike Ahrenius, Commissioner

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Greg Hertel, Commissioner

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Absent  
Barbara Marrett, Commissioner